



# Beacon Student Success Fellowship (BSSF) Application Checklist

## Application Deadline: Consult the BSSF Due Dates and Deadlines document\*

- You are a student returning in the upcoming fall semester as an enrolled part-time or full-time student in academic good standing (2.0 cumulative GPA or higher). If you are graduating this spring or upcoming summer (May - August), you are not eligible.
- You have registered online by going to <http://forms.umb.edu/bssf/login> and have created a username and password so you can save and return to your online application until it is completed (enter your UMass Boston email as your username; we recommend that you make your password the same as your [UMass Boston Handshake](#) password).
- You have completed the **Personal Information/Education Information** section, and have uploaded your most recent [unofficial transcript](#).
- You have completed the **Type of Experiential Learning Opportunity** section, and you have included the contact information for the program coordinator and/or the direct supervisor for the program/research/internship/ opportunity you are doing this upcoming summer.
- You have completed the **Financial Aid** section, including any grants or scholarships that you have received for this current academic year
- You have described and explained in detail your experiential learning opportunity.
- You have explained the skills and knowledge you hope to gain from this experience, and how they will contribute to your future goals.
- You have described any circumstances that make this financial award especially necessary or important for your participation in this experience.
- You have explained how the fellowship award will contribute to your UMass Boston success academically, professionally, careerwise.
- You have listed the total anticipated expenses for your experiential learning opportunity in the **Requested Funds** section. Be sure to prioritize the expenses that are essential to your opportunity first followed by other expenses.
- You have uploaded an appropriate verification document(s) that verifies you by name and your participation in this particular activity (Consult **Verification Documentation for Your Experience** for appropriate forms and details of verification).
- You have read and signed the **BSSF Student Contract**.

\*Available on the [BSSF application website](#)

\*\*Do you have questions about the BSSF application? Please refer to the **BSSF FAQ Sheet** or email [aces@umb.edu](mailto:aces@umb.edu) with the subject heading "BSSF: Question" if the BSSF FAQ Sheet does not have your question answered.

**Questions?** Contact the *Academic and Career Engagement and Success (ACES) Center* at [aces@umb.edu](mailto:aces@umb.edu) with the subject headline "BSSF: Question"

aces@umb.edu | 617-287-5500 | <https://www.umb.edu/academics/seas/aces/>